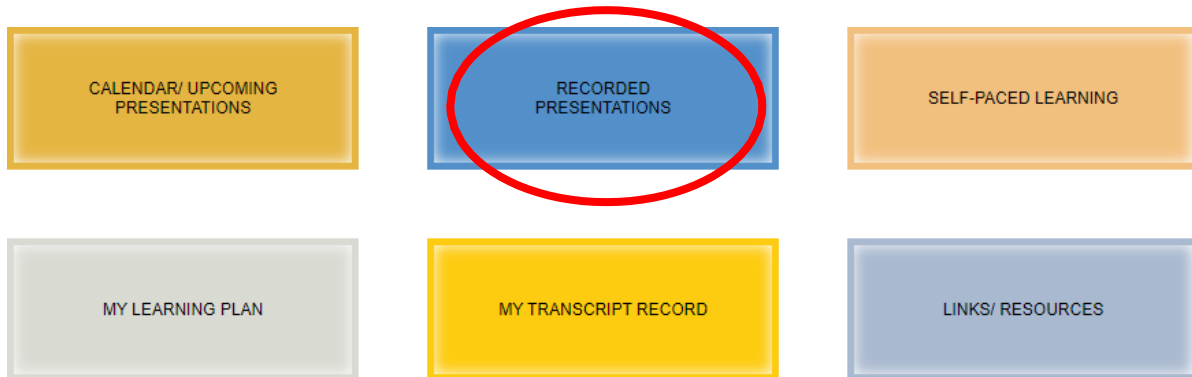


Accessing Recorded Presentations

1. Go to <http://tln.learnflex.net>
2. Enter User Name.
3. Enter Password.
4. Select “Enter”.
5. Select the “Recorded Presentation” button, center of screen.



6. Select a title from the list



NOTE: The list is alphabetically by title.

7. Scroll to the bottom of the page.
8. Select the “Register” button.
9. Select “Ok” in the pop up window.
10. Select “Continue”



NOTE: You will be automatically redirected to the Learning Activities page, under My Learning Plan

11. Select “Launch” under the presentation title.



NOTE: Video will play in a separate window.

To receive credit for recorded presentations, the recording **MUST** be watched in full (NO fast forwarding) the quiz question **MUST** be answered correctly and close the video by selecting the “Complete Video” button.

12. Completed recording will be moved to My Learning Plan/Completed Training
13. A completion certificate can be printed for your records from My Learning Plan/Completed Training/Certificate hyperlink under the presentation title.